

State of Iowa  
**Board of Educational Examiners**  
Practitioner Preparation and Licensure Bureau  
Grimes State Office Building  
Des Moines, Iowa 50319-0146  
Phone 515/281-3245

## Application for Behind the Wheel Driving Instructor Authorization

**Instructions:**

1. Attach official letter issued by the Iowa Department of Transportation certifying eligibility for the Behind the Wheel Driver Authorization. A fee of \$40 is required. (Do not send cash; send a check or money order made payable to the Board of Educational Examiners.
2. If you do not hold a license issued by the Board of Educational Examiners, you are required to submit a completed fingerprint packet, the fee for the background check is \$52.
3. Return this completed form with fees, fingerprint packet (if required), and letter from the DOT to the address above.

Name: \_\_\_\_\_  
Last First Middle Maiden

Address: \_\_\_\_\_  
Number/Street City State Zip Code

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Folder # (if assigned) Social Security Number Date of birth:

Home Phone: \_\_\_\_ / \_\_\_\_ Business or School Phone \_\_\_\_ / \_\_\_\_

Email address: \_\_\_\_\_

Statement of Fraud: Fraud in procurement of a license or falsifying records for licensure purposes will constitute grounds for filing a complaint with the Iowa Board of Educational Examiners. If any answer is yes, please explain on a separate sheet of paper.

\_\_\_ Yes \_\_\_ No --Have you ever had an education related license revoked or suspended?

\_\_\_ Yes \_\_\_ No --Have you ever been convicted of a felony?

\_\_\_ Yes \_\_\_ No --Have you ever been convicted of a crime other than parking or speeding violations?

\_\_\_ Yes \_\_\_ No --Have you ever had a founded report of child abuse filed against you?

**I hereby affirm that the included information is accurate:**

\_\_\_\_\_  
Signature of Applicant Date Signed